



# ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

*Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school and college preparatory education through high standards for academic scholarship, fitness and nutrition, character development, and student leadership opportunities.*

**Athlos Leadership Academy  
MN Charter District #4011  
Board Meeting Minutes  
June 7, 2024-Board Meeting  
12:00 PM**

## **CALL TO ORDER**

Ann DeGroot, Chair of the Board, called the meeting to order at 12:08PM.

## **ROLL CALL**

Board Members Present: Joy Blanchard, Ann DeGroot, Ryan Nelson,

Board Members Absent: Michael Dixon, Caroline Walker

Principal Present: Jennifer Geraghty

Board Clerk Present: Julie Brown

## **DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest declared.

## **APPROVAL OF AGENDA**

Ryan Nelson presented a motion to approve the agenda. Motion was seconded by Joy Blanchard. Motion was approved unanimously.

## **COMMUNITY COMMENT**

## **CONSENT AGENDA**

May 28, 2024 Board Minutes

Hiring Proposal 24-25

Catering contract

Sped Director Contract-Kelsey Keifer

Joy Blanchard presented a motion to approve all items on the consent agenda. Motion was seconded by Ryan Nelson. Motion was approved unanimously.

## **SUPERINTENDENT'S REPORT**

Jen Geraghty presented her report to the board. Enrollment for fall is looking good for this time of year.

## **FINANCE REPORT**

FY24 Auditor Proposal

Joy Blanchard presented a motion to accept the engagement letter with Schlenner Wenner & Co. for the FY24 financial audit. Motion was seconded by Ryan Nelson. Motion passed unanimously.

## **OLD BUSINESS**

## **NEW BUSINESS**

Updated 24-25 School Calendar

Ryan Nelson presented a motion to approve the updated 24-25 School Calendar. Motion was seconded by Joy Blanchard. Motion passed unanimously.

PreK Data

The board reviewed the 2023-2024 PreK data. PreK goals were met with strong success across all areas tested using the Three Cheers for PK assessments.

Fountas and Pinnell Data

The board reviewed the K-3 Fountas and Pinnell reading data. Increases are being made across grades.

Q-Comp Report

Jen Geraghty will send the Q-Comp Report to board members by June 15<sup>th</sup>.

#### Read Act Plan

Jen Geraghty presented the Read Act plan to the board. Joy Blanchard presented a motion to accept the plan as presented, but with expressed frustration with the state's overreach. Motion was seconded by Ryan Nelson. Motion passed unanimously.

#### Family and Staff Survey Results

These were not tabulated in time for the board meeting but will be forwarded to the board as soon as complete.

#### Ratification of June 6, 2024 Board Election Results

The board election is being moved to fall after school is back in session.

#### Bus Boundaries

The board discussed the need to expand bus boundaries. Joy Blanchard presented a motion to grant Jen Geraghty authority to expand bus boundaries in collaboration with the Transportation Coordinator and the bus company. Motion was seconded by Ryan Nelson. Motion passed unanimously.

2024-2025 Delegations- Joy Blanchard presented a motion to approve the following Board Officer Designations. Motion was seconded by Ryan Nelson. Motion passed unanimously.

- Board Officer Designations
  - Board Chair: Ann DeGroot
  - Board Secretary: Ryan Nelson
  - Board Treasurer: Joy Blanchard
- Board Committee Designations- Ryan Nelson presented a motion to approve the following Board Committee Designations. Motion was seconded by Joy Blanchard. Motion passed unanimously.

#### Executive Committee:

Board Chair: Ann DeGroot  
Board Secretary: Ryan Nelson  
Board Treasurer: Joy Blanchard  
Principal: Jennifer Geraghty

#### Finance Committee

Board Treasurer: Joy Blanchard

Principal: Jennifer Geraghty

Contracted Finance Staff

Other Finance Staff as Recommended by the Board or Principal

Other Interested Board Members: Ryan Nelson

#### Personnel Committee

- Joy Blanchard

- Ann DeGroot

#### Board Development Committee

- Ryan Nelson

- Ann DeGroot

#### Designation of Banks for 2024-2025

Joy Blanchard presented a motion to designate Bremer Bank and US Bank as the financial institutions for the school's activities and the building company's activities. Motion was seconded by Ryan Nelson. Motion passed unanimously.

#### Approval of Bank/Payment Approval for 2024-2025

Joy Blanchard presented a motion to grant Jennifer Geraghty, Principal, payment approval rights as noted in Policy 7.1 as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Ryan Nelson. Motion passed unanimously.

Ryan Nelson presented a motion to grant Joy Blanchard, Board Treasurer, payment approval rights as well as other rights listed in Policy 7.1 Segregation of Duties Finance Policy. Motion was seconded by Joy Blanchard. Motion passed unanimously.

#### Delegation of Authority to Make Electronic Fund Transfers 2024-2025

Ryan Nelson presented a motion to delegate to the following individuals the authority to make electronic fund transfers: Board Treasurer, Board Chair, Principal, Jenny Abbs or her designee at Creative Planning.

Electronic Funds Transfers can be made for:

- Investment of excess funds or the transfer of funds between school's accounts
- Payment of employee payroll direct deposits
- Payment of federal, state, and unemployment taxes (deductions and/or benefits)
- Payment of contributions to the Teachers Retirement Association (TRA) and to the
- Public Employee Retirement Association (PERA) (deductions and benefits)
- Payment of other payroll related deductions and benefits (when appropriate)

- Monthly building lease payments
- Monthly payment of credit card charges
- Vendor payments (when appropriate)
- Other payments as approved by the school board

Motion was seconded by Joy Blanchard. Motion passed unanimously.

#### Designation of Official Newspaper for 2024-2025

Ryan Nelson presented a motion to designate the Brooklyn Park Sun Post as the official newspaper to use when required for posting of public notices. Motion was seconded by Joy Blanchard. Motion passed unanimously.

#### Principal Evaluation Closed Session

Closed Session as permitted by MN Statute 13D.05, subd. 3(a)- Principal's Annual Evaluation

Ryan Nelson presented a motion to close the board meeting as permitted by MN Statute 13D.05, subd. 3(a) for the purpose of discussing results of the Principal's annual evaluation. Motion was seconded by Joy Blanchard. The meeting went into closed session from 12:40 to 12:55.

### **BOARD CORRESPONDANCE AND COMMUNICATION**

#### **ADJOURNMENT- 12:55PM**

#### **UPCOMING MEETINGS**

June 7 <sup>th</sup>	School Board	12:00 PM
June 25 <sup>th</sup>	Finance Committee	12:00 PM
July 31 <sup>st</sup>	Finance Committee	8:30 AM
August 13 <sup>th</sup>	Finance Committee	8:30 AM
August 13 <sup>th</sup>	School Board	12:00 PM
September 17 <sup>th</sup>	Finance Committee	8:00 AM
September 24 <sup>th</sup>	Personnel Committee	3:00 PM
September 24 <sup>th</sup>	School Board	3:45 PM